



**King Township Public Library Board Meeting**  
**APPROVED MINUTES – February 20, 2024**  
**VIRTUAL**

Board Present:	Aleisha Richards (C), Danielle Donadio (VC), Michael Tedesco (FC) Irene deGeus, Rose Grimaldi, Caroline Anderson, Mayor Steve Pellegrini, Councillor David Boyd,
Staff Present:	Adele Reid, Kelley England, Kate Gibson, Patricia Chan, Domenica Lollo
Regrets:	Patti Skrypek
Absent:	Councillor Jordan Cescolini
Guests:	∅

1.	<b>Call to Order</b> Chair Aleisha Richards called the meeting to order at 6:33 p.m.
2.	<b>Approval of the Agenda</b> <b>Motion 2024-02-01: Board meeting agenda</b> <i>Moved by Caroline Anderson, seconded by Irene deGeus, that the Board approve the agenda as amended. Carried.</i>
3.	<b>Declarations of Conflict of Interest – ∅</b>
4.	<b>Approval of the Minutes</b>
4.1	<b>Approval of the Preceding Board Meeting minutes – January 16, 2024</b> <b>Motion 2024-02-02: Board meeting minutes – January 16, 2024</b> <i>Moved by Irene deGeus, seconded by Mayor Steve Pellegrini, that the Board receive and approve the meeting minutes as presented. Carried.</i>
5.	<b>Business Arising from the Minutes – ∅</b>
6.	<b>Correspondence</b>
6.1	Correspondence Received from the King Chamber of Commerce President <b>Motion 2024-02-03: Correspondence</b> <i>Moved by Caroline Anderson, seconded by Irene deGeus, that the Board receive the correspondence as presented. Carried.</i>
7.	<b>Reports – ∅</b>
8.	<b>Policy Review and Updates ∅</b>
<b>6: 37 p.m. - Vice Chair Daniele Donadio assumed the position of Chair for the balance of the meeting</b>	

9.

**Information**

**9.1 CEO Report – Verbal**

CEO Adele Reid reported that supervisory staff are currently recruiting frontline casual and part-time positions. The posting closed on February 16<sup>th</sup>, and the response was very positive. Over the coming weeks staff will be reviewing applicants and interviews will commence in March.

The 2024 Ontario Library Association (OLA) conference was held from January 24<sup>th</sup> – 27<sup>th</sup> and attended by several staff. A variety of informational sessions and exposure to vendors and suppliers related to current topics in the library world were available. KTPL has purchased a virtual pass to this event which provides all staff and Board members access to the recorded sessions from the conference. Ms. Reid highly recommended the session ‘How to Shout’, for Board members as it is directly related to library advocacy. The OLA has sent virtual conference invitations to all Board members – if they have not received an invitation, they were directed to contact Ms. Reid for assistance.

March Break (March 9<sup>th</sup> – 16<sup>th</sup>) promotion is in full swing: eBlasts and a steady flow of social media advertising and in-branch promotion will continue over the coming weeks prior to March Break. KTPL will be host to a variety of programs from painting your own bird house to live animal shows at all of the three branches. Board members were encouraged to share the promotional posts.

Ms. Reid informed the Board that the 2023 Year-end financial reconciliation with the township is nearly complete, in preparation of the forthcoming audit. The CEO is planning to provide a preview of the 2023 Year-end statements for the Board at the March meeting.

Board member Daniele Donadio requested an update related to the unpleasant odour in the Make-It Lab and status of re-opening the Lab. Ms. Reid advised Board members that with a number of temporary solutions put in place, the Lab re-opened the second week of the Christmas holiday break, and has remained open since then. Manager of People and Spaces, Pat Chan has been working closely with the Township Facilities team to identify and remedy the root issues. While the offensive odours have abated, staff continue to monitor the situation.

**Motion 2024-02-04: Staff Report – February 2024**

*Moved by Councillor David Boyd, seconded by Michael Tedesco, that the Board receive the staff reports for information as presented for February 2024. Carried.*

10.

**New Business**

**10.1 Community Feedback to Council Announcement re: Nobleton**

The CEO shared deputations that were submitted verbally and in writing to the Township of King Council on February 12, 2024. The agenda item that prompted these deputations was associated with the disposition of surplus land on old school property. Given the disposition is associated to a previously presented vision for a multi-use campus that includes the Nobleton branch, these deputants took the opportunity to voice their concerns about relocating the Nobleton library branch. They addressed what they perceived is a safety issue and walkability versus the current location, parking issues at the arena and the convenience of the current site being across from shopping plaza. They also expressed their concerns that the community was not consulted during the 2023 amendment of the Library's 2014 Master Facility Plan (MFP). Ms. Reid personally addressed the deputants at the end of the Council session, advising that the MFP amendment was only to address branch square footage and amenities associated to the new population forecast. She assured the residents that the community would be consulted as part of the design process, reviewing not just the location but the services and amenities sought by the community. Ms. Reid advised the Board that the deputants, members of the Nobleton book club, had already approached her in December about making a deputation to the Board, that she provided them the information to do so at that time, and has resent the instructions to them. While capital plans have been pushed forward to the late 2020's associated to delays in Development Charge eligible builds, Ms. Reid is working with Township's Director of Community Services to initiate design and consult sessions sooner than later, so as to be "shovel-ready" if any other infrastructure grants become available. Mayor Pellegrini expressed that such consultations typically utilize professional consultants to conduct studies and assist in the decision making, to ensure that the public is heard and there is a balanced approach versus the realities of funding and overarching community priorities. Councillor Boyd affirmed that consultation is critical and will be included in design discussions.

Ms. Reid reminded the Board that given the forecast timing on site expansion, a number of updates have been made to the current site, creating a quiet study space, replacing aged furnishing and a fresh coat of paint. Furnishing has been acquired in line with the design standards used in the recent updates to the King City and Schomberg branches, and can be used within future design. She encouraged the Board to visit the branch.

**Motion 2024-02-05: Correspondence**

*Moved by Michael Tedesco, seconded by Aleisha Richards, that the Board receive the correspondence as presented. Carried.*

**11. Member Announcements**

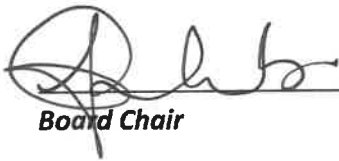
- 11.1** ➤ **Patti Skrypek** – The next Yuk Yuk’s Comedy Night fundraiser event will be held on March 22, 2024 @ Kingsbridge Centre, in support of ‘Christmas in King’.
- **Mayor Steve Pellegrini** – The Township of King, in partnership with Arts Society King, will be hosting the third Mayor’s Cultural Gala in support of arts, culture, and heritage in King Township. The theme of this year’s gala event is ‘An Equestrian Affair’ and is being held at The Manor on Thursday, February 29, 2024. Tickets for the event are available until February 22, 2024.

**12. Adjournment**

**Motion 2024-02-06: Adjournment**

*Moved by Aleisha Richards, seconded by Caroline Anderson, that the Board meeting be adjourned. Carried.*

The meeting adjourned at 7:04 p.m.



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**Board Chair**



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**Chief Executive Officer**

MARCH 19/24  
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**Date**